



United Nations Human Settlements Programme

Tenth meeting of the Bureau of the Executive Board for the year 2022

Friday, 9 December 2022
10:00 hrs - 12:00 hrs, East Africa Time (EAT)
on-line

MEETING SUMMARY

Agenda item 1: Adoption of the provisional Agenda.

1. H.E. Mr. Silvio Albuquerque, Ambassador and Permanent Representative of the Federative Republic of Brazil, opened the meeting at 10:10 am EAT.

The following Executive Board Bureau members were present on-line:

H.E. Mr. Silvio Albuquerque, Ambassador and Permanent Representative of the Federative Republic of Brazil.

H.E. Ms. Saqlain Syedah, High-Commissioner and Permanent Representative of the Islamic Republic of Pakistan.

H.E. Ms. Jean Kimani, Ambassador and Permanent Representative of the Republic of Kenya

H.E. Mr. Jacek Bazanski, Ambassador and Permanent Representative of the Republic of Poland.

Mr. Clement Payeur, Deputy Permanent Representative of the Republic of France.

Ms. Lucianara Andrade Fonseca, Deputy Permanent Representative of the Federative Republic of Brazil.

The following UN Habitat Secretariat members were also present:

Ms. Maimunah Mohd Sharif, Executive Director.

Mr. Raf Tuts, Director, Global Solutions Division.

Mr. Chris Mensah, Secretary to the Governing Bodies.

Mr. Neil Khor, Chief of Staff.

Mr. Stephen Slawsky, Director, Management Advisory and Compliance Service

Mr. Alvin Gachie, Legal Advisor

2. The Chair welcomed all participants to the meeting. The provisional agenda was adopted without any changes and can be accessed [here](#).

Agenda item 2: Review of the conduct of the just concluded second session of the Executive Board of 2022

3. The Chair recalled that the second session of the Executive Board for the year 2022 was held from 21 to 23 November and expressed his gratitude to Member States and to the Secretariat for a successful conclusion of the session. He further acknowledged the Chair of the informal consultations on draft decisions, H.E. Ms. Saqlain Syedah, High-Commissioner and Permanent Representative of the Islamic Republic of Pakistan, for her leadership in reaching consensus on the decisions adopted by the Executive Board. He also expressed his gratitude to H.E. Ms. Jean Kimani, Ambassador and Permanent Representative of the Republic of Kenya, as the Co-Chair of the informal consultations for the support to the Chair in that process.
4. The Chair further noted that the second session of the Executive Board for the year 2022 successfully adopted three decisions, as follows:
 - i. **Decision 2022/5:** Implementation of the strategic plan for the period 2020–2023, financial, budgetary, and administrative matters of UN-Habitat, report of the Joint Inspection Unit on the findings of its review of the management and administration of UN-Habitat and draft work programme and budget for 2023
 - ii. **Decision 2022/6:** Implementation of the normative and operational activities UN-Habitat, reporting on the programmatic activities of the Programme in 2022, implementation of subprogrammes, flagship programmes and technical cooperation activities
 - iii. **Decision 2022/7:** Methods of work of the Executive Board and the workplan of the Executive Board for 2022
5. Upon invitation by the Chair, the Executive Director expressed her gratitude to the Chair, the members of the Bureau and all Member States for the just concluded second session of the Executive Board for the year 2022. The full statement by the Executive Director can be accessed [here](#).

Agenda item 3: Provisional Agenda for the first session of the Executive Board of 2023

6. The Chair recalled that the Executive Board in paragraph 6 of decision 2022/7 adopted at its second session for the year 2022 decided that the provisional Agenda for the first session of 2023 shall be reviewed by the Bureau and made available in due course.
7. Upon invitation by the Chair, the Executive Director shared her recommendations with respect to the proposed provisional agenda for the first session of the Executive Board for the year 2023 which can be accessed [here](#).
8. The statement by the Executive Director can be accessed [here](#). The presentation by the Executive Director can be accessed [here](#).
9. The presentation was followed by an exchange of views among Bureau members including suggestions for additions to the draft provisional Agenda proposed by the Executive Director. One of the suggestions included the review by the Executive Board, the implementation of the resolutions and decision adopted by the first session of the UN-Habitat Assembly
10. Upon invitation by the Chair, Mr. Alvin Gachie, Legal Advisor, highlighted that it is the legal responsibility of the Committee of Permanent Representatives to UN-Habitat, as a universal body, to review the implementation of resolutions and decisions adopted at the first session of the UN-Habitat Assembly and not that of the Executive Board.

11. Subsequently, the Bureau recommended the provisional Agenda for the first session of the Executive Board for the year 2023 which be accessed [here](#).

Agenda item 4: Preparation by UN-Habitat of pre-session documents for the 2023 first session of the Executive Board

12. Upon invitation by the Chair, the Executive Director briefed the Bureau on the preparations of pre-session documents for the 2023 first session of the Executive Board.
13. The statement by the Executive Director can be accessed [here](#). The presentation by the Executive Director can be accessed [here](#).
14. The Bureau, after reviewing the proposal by the Executive Director, recommended that the pre-session documents supporting Agenda item 5 on “the upcoming session on the findings of the analysis of the risks related to the Sustainable Human Settlements Foundation and on the overview of earmarked private sector contribution agreements” be released as information (INF) documents and in English only. The Bureau arrived at this recommendation noting the deadline for submission of pre-session documents to UNON Conference Services is 17 January 2023 so as to give time to the Secretariat to prepare a meaningful update on the matter.

Agenda item 5: Dates for the second and third sessions of the Executive Board of 2023

15. The Chair recalled that the Executive Board at its 2022 second session agreed that subject to review by the Bureau, the 2023 second session of the Executive Board be held for the purpose of election of the 2023-2024 Bureau, back-to-back to the second session of the UN-Habitat Assembly in June 2023 and further that the third session be held in November 2023.
16. Upon invitation by the Chair, the Executive Director provided an update on the proposed dates for the second and third session of the Executive Board for the year 2023. The statement by the Executive Director can be accessed [here](#). The presentation by the Executive Director can be accessed [here](#).
17. The presentation was followed by an exchange of views among Bureau members.
18. Subsequently, the Bureau recommended that the dates for the second and third session of the Executive Board for the year 2023 be as follows:
 - i. **For the second session for the year 2023** : half a day, on the margins of the second session of the UN-Habitat Assembly and in a manner that does not conflict with the plenary meetings of that session of the UN-Habitat Assembly.
 - ii. **For the third session for the year 2023** : from 7 to 9 November 2023, considering that the 28th session of the Conference of the Parties (COP 28) will convene from 30 November to 12 December 2023 and noting that that the Intergovernmental Negotiating Committee (INC) on Plastic Pollution of the United Nations Environment Programme is expected to meet in Nairobi mid-November 2023.

Agenda item 6: Any other matters

There were no other matters under discussion and the tenth meeting of the Bureau of the Executive Board for the year 2022 was adjourned at 12:00 East African Time (EAT).